



**ROCKLIN ACADEMY**  
FAMILY OF SCHOOLS

**Approved**  
**4-28-2014**

**Board Meeting Minutes**  
**Meeting Held at 660 Menlo Drive**  
**6:30 p.m., March 24, 2014**

**Voting Members:** Chairman Doug Johnson, Peggy Broussard, Adam Schwarz and Pat Teilh

**Voting Members Absent:** Rick Miller

**Visitors:** John Repetti, Carol Repetti, Heidi Chandler, Donna Jenkins, Chris Carson, Kim Dvorak, Diana Higashi

**Staff Present:** Phil Spears, Robin Stout, Jillayne Antoon, Gregg Moses, Miken Dayton, Sarah Chang, Heidi Little, Ace Ensign and Brigid Perakis

**I. Call to Order:** The meeting was called to order at 6:32 p.m.

**II. Closed Session**

Closed Session was called to order at 6:34 p.m.

A settlement agreement was approved by the Board in closed session.

Open session was reconvened at 6:46 p.m.

**III. Flag Salute**

**III. Hearing of Visitors:** None

**IV. Board Member Comments**

Doug Johnson introduced the new Director of Finance, Ace Ensign. Doug feels Ace will be a fantastic fit to the organization.

**V. Consent Agenda**

- a. Enrollment: Rocklin Academy Turnstone, Rocklin Academy Meyers, and Western Sierra Collegiate Academy – *Informational item only*
- b. Minutes of February 24, 2014 – *Approval*
- c. Minutes of March 3, 2014 - *Approval*
- d. February Expenditures – *Review and approval*
- e. February Check Register - *Review*

- f. Authorization to Pay - *Review and approval*
- 1. School Steps - \$18,760
- g. Donation Acceptance – *Acceptance of gifts made to the Rocklin Academy Family of Schools or the PSPs*
- h. Ratification of Hires – *Approval*
- i. Field Trip Approvals – *Review and Approval*
- j. Contract Approval – *Review and approval of contractor Millburn Architecture for summer construction projects at Western Sierra Collegiate Academy*
- k. Application for Property Acquisition – *Approval for State and Federal Surplus Property Acquisition*

The consent agenda was passed. Schwarz/Teilh (4-0)

Spears noted on Agenda Item V(a) dealing with registration, that Western Sierra currently has 179 students on the wait list and 75% of the current eighth graders are registered for Western Sierra. This is a 20% increase from last year.

## **VI. Administrative Reports**

Phil Spears reported to the Board that he attended his first CCSA Conference. Most of his energy and time was spent attending workshops that dealt with finance and fundraising.

## **VII. PSP, Committee and ASB Reports**

### Verbal Updates

Western Sierra: The Blue and Gold Gala will be held March 29.

## **VIII. Information/Action Items**

### **a. Annual Operating Plan**

The Annual Operating plan was brought before the Board with several changes including those suggested at the January and March board meetings. The revised Annual Operating Plan was approved. Broussard/Schwarz 4-0.

### **b. Gateway Update**

Superintendent Spears reported that 470 of the 702 students who were extended the opportunity to enroll based on the lottery have accepted enrollment at Rocklin Academy Gateway. The Planning Commission is meeting soon, and if the buildings are approved, more students will be offered the opportunity of enrollment. Many excellent teacher candidates have been interviewed. Superintendent Spears has been working with Kathi Dougherty on Special Education. A public relations firm was hired to reach out to the surrounding businesses and neighborhoods to solicit their support. Invitations have been sent to the businesses and neighbors to come to luncheons/meetings to learn more about the Gateway project. Discussions are ongoing with RUSD surrounding their assistance with the hot lunch program. Greg Mahaffey was thanked for

saving the district thousands of dollars by procuring items that are needed for the opening of the new school.

**c. Math Naming, Sequencing, and Curriculum**

Principal Moses presented a PowerPoint created by Carol Leonard regarding the proposal for math sequencing. The new curriculum would include Math 2 and 3 and Integrated Math 2 and 3. Moses proposed that the new curriculum be implemented at the junior high level next year. The Board was in full approval, but could not officially approve it based on how it was placed on the agenda. This topic will return next month. Peggy Broussard requested that it contain a professional development plan as well.

**d. WASC Update**

Gregg Moses presented the WASC Self-study Report for the Board's information. The accreditation team will be visiting April 6-9. The goal is to receive a "6 year clear", meaning that Western Sierra will not need to be visited for six years. The report is available on the school website.

**e. Sales and Solicitation Policy**

The Board requested that the Fundraising Committee specifically reach out to the PSPs to solicit their input on the policy. The formalized process was proposed and approved. The basic focus is to ensure that liabilities to the organization are limited, the fundraisers are promoting the organization in a good light, and timelines are communicated to other stakeholders. Broussard/Teilh (4-0)

**f. Development of Process for Evaluation of Superintendent**

The job description for the Superintendent was presented to the Board so that they might start considering the evaluation process. Doug Johnson clarified that the position has no "bonus" system, but variability for pay. He will be reviewing the process and bringing it back for the Board's review at a future meeting.

**The meeting was adjourned at 8:21 p.m.**

**Respectfully submitted,  
Nicole Alldredge**